

## Request for Scrutiny Work Programme Item

1	<b>Title of Work Programme Item</b>	<b>Plymouth City Bus Shareholding</b>		
2	<b>Responsible Director</b>	<b>Adam Broome Director for Corporate Support</b>		
3	<b>Responsible Officer</b>	<b>John Cremins, Project Manager</b>  <b>Tel No. 01752 305605</b>		
4	<b>Aim</b>	<b>To ensure that the process set out in the original decision is adhered to (2/6/09 Cabinet Report).</b>		
5	<b>Objectives</b>	<b>To ensure adequate monitoring of the project.</b>		
	<b>Benefits</b>	<b>Demonstrable oversight of the process.</b>		
	<b>Beneficiaries</b>	<b>The Scrutiny Panels with oversight responsibility.</b>		
6	<b>Criteria for Choosing Topics</b>	<b>High budgetary commitment. Public interest issue covered in local media.</b>		
7	<b>Scope</b>	<b>Process as set out in report of 2/6/09.</b>		
	<b>Exclusions</b>	<b>Commercially confidential information relating to prospective bidders or the operations of Plymouth CityBus.</b>		
8	<b>Programme Dates</b>	<b>Phase 1 – Meeting date 1<sup>st</sup> October Phase 2 – Meeting date 2<sup>nd</sup> November</b>		
	<b>Timescales and Interdependices</b>	<b>Milestones</b>	<b>Target Date for Achievement</b>	<b>Responsible Officer</b>
		<b>Receipt of bids for shareholding</b>	<b>11<sup>th</sup> September</b>	<b>John Cremins</b>
		<b>Phase 1 Meeting</b>	<b>1<sup>st</sup> October</b>	<b>John Cremins</b>
		<b>Phase 2 Meeting proposed</b>	<b>2 November</b>	<b>John Cremins</b>
9	<b>Links to other projects or initiatives / plans</b>	<b>Corporate Improvement Priorities 11 (Improving access to the city) and 14 (providing better value for money)</b>		
10	<b>Relevant Overview and Scrutiny Panel</b>	<b>Growth &amp; Prosperity/Support Services</b>		
11	<b>Lead Officer for Panel</b>	<b>Gill Peele/Simon Arthurs</b>		
12	<b>Reporting arrangements</b>	<b>7 October/4 November Management Board.</b>		

<b>13</b>	<b>Resources</b>	<b>Project Manager and staff support for Task and Finish Group.</b>
<b>14</b>	<b>Budget implications</b>	<b>Contained within current budgets.</b>
<b>15</b>	<b>Risk analysis</b>	<b>To demonstrate due process.</b>
<b>16</b>	<b>Project Plan / Actions</b>	<b>As Above</b>